

# Second Floor Scoop

LaProgram.org

## PROGRAMMING

# Programming Update



### 1. Philosophy and General Programming Information

The Program Office encourages students to enroll in rigorous courses. Our main goal is to schedule students in a manner that best satisfies their educational needs in conformity with the school's dual mission:

"...to provide a balanced opportunity for students to pursue both rigorous conservatory style training, and a challenging college-preparatory academic program."

This mandate is carried out within the dual constraints of budgetary capability and staffing availability.

### 2. Each student program for next year must have the following characteristics:

- All freshman and sophomores must be programmed for a minimum of nine periods per day including lunch.
- Juniors and seniors must be programmed for a minimum of eight periods including lunch.
- All students have to have a valid third period class for attendance.
- Requested courses MUST fit within the confines of a ten period day.
- All requested courses must follow the sequence of classes presented at LaProgram.org.

### 3. Program Distribution and Programming Corrections

When students report to OP in September, they will be given their schedule for the Fall Term. Program distribution is followed by Program Correction Days. During this time errors in students' programs are addressed. Students who are scheduled for courses they requested are expected to take those

classes. ("I changed my mind" is not considered an error).

- Program change requests are accepted only in the first three days of the term.
- No other changes to students programs are going to be accepted after the first round of program changes.
- Program changes cannot be arranged by parents over the phone.

In very few instances, a counselor might consent to a program change requested as a result of a poor performance during the first marking period. Such a change must be approved by Ms. van Keulen, AP Administration, and Mr. Bonventre, Guidance Director.

### 4. Additional Program Requirements

To ensure the most rigorous program and to fulfill state and city requirements, the following classes cannot be dropped from a schedule:

- Accelerated students cannot drop a math and/or science class during the junior year.
- All students must take physical education, English, and social studies courses for all four years of the high school career.
- All seniors must be registered for Health if they have not already passed it.
- All students in art or music must have three periods of studio classes.
- All students must be in school for five and a half hours per day excluding lunch; including lunch, this would be six hours and fifteen minutes.

If you requested a change in Daedalus from May 28-31, you will be notified by e-mail if you got your change. (Check that you have a current e-mail in Daedalus.)

## STUDENTS



### Arriving Early for Regents Exams

During OP all students received invitations for Regents. Come to school thirty minutes before the starting time.

### Regents Reminders

Attend any Regents examination for which you received an invitation. Otherwise, an ABS mark will appear on your transcript.

- Bring the following:
  - \*#2 pencils and pens
  - \*The appropriate calculator with new batteries if taking a math or science Regents
- Sign your name with pen or pencil on the answer sheet.
- Do not bubble in "student absent."
- Do not make doodles on the bar code.

## TEACHERS



### Submitting EGG Files

The third marking period will end on Friday, June 7. Your EGG file was delivered to your DOE e-mail inbox.

### Grades are due at 9 a.m. on Thursday, June 13.

Revisions are due by 12 p.m. on Friday, June 14.

- **Passing:** 65-100 in increments of 1
- **Failing:** 55. A 60 may not be given for a final mark.
- **No Show:** 45 (Please see Ms. van Keulen.)
- **Medically Excused/No Credit:** 7 (Please see Ms. van Kuelen.)
- **New or Recently Arrived:** NL (Please see Ms. van Keulen.)
- **Incomplete:** NX

Last Name	Send your EGG file to
A-L	Alex Moore, amoores@schools.nyc.gov
M-Z	Marc Shale, mshales@schools.nyc.gov



### Submitting Grade Revisions

When sending grade revisions, please compose a new e-mail instead of replying to an existing one.



### Attendance Records

Any attendance record must be cleared before the last day of school. After that, no attendance record can be changed for the school year.