



SMART Board Training Opportunity

Integrating Technology
10010010 Into Teaching 

LaGuardia teachers are encouraged to take advantage of a great opportunity: Faculty members can participate in up to four SMART Board training sessions at no cost.

These PDs will be offered during the school day over the course of two months. Since training is offered during school hours, coverage will be arranged for all participating teachers. Participants may attend one or more sessions.

Please review the session descriptions to the right. If you are interested, fill out the form at the bottom of this page, and return it to Ms. van Keulen in Room 261 by Friday, February 10. Teachers who registered earlier are still registered for the PD and need not reapply.



“SMART Board Session Offerings

Duration: 8 hours (4 sessions, 2 hours each)

SMART Board Training Sessions		
Level	Date	Time
Course 101	2/15/2012	12:00 p.m.-2:00 p.m.
Course 102A	3/7/2012	
Course 102B	3/20/2012	
Course 103	4/18/2012	

“Usability 101

(2-hour session)

Learn basic operations that will enable you to start using your SMART Board immediately. We'll introduce you to the SMART Notebook Software, and give you the opportunity to physically setup all necessary equipment, navigate the web, and employ applications such as Microsoft Word, PowerPoint and Excel.

“Usability 102a

(2-hour session)

Explore the SMART Notebook software and its interactive capabilities in greater detail. Use Drawing Tools, Gallery content and links to create engaging activities on your SMART Board, and learn how to incorporate these interactive tools and templates into a SMART Notebook lesson.

“Usability 102b

(2-hour session)

Discover the more advanced design tools within SMART Notebook. Learn how to integrate tables, animate objects, use the magic pen, make page recordings, create links, and much more.

“Usability 103

(2-hour session)

Learn sophisticated techniques that will help you realize the full potential of the SMART Notebook software and further increase student engagement. Explore advanced software tools, such as the SMART Recorder and Video Player, and learn how to customize all settings within the software to fit your personal teaching style” (“SMART Board Interactive Whiteboard System”).



TEACHERS

Green Means Go



Please remember to issue the new green passes to students who need to go to the medical office.

Unless it is an emergency, students who do not have a medical pass will be asked to return to class for a pass. If you need more of these green passes, they are available in room 243.

SMART Board Four-session PD Registration Form

(Please do not submit this form if you have already registered for SMART Board training.)

Teacher Name: _____

Please return this form to Ms. van Keulen in Room 261 by the end of the day on Friday, Feb. 10.

“SMART Board Interactive Whiteboard System.” [Smart Interactive Solutions for Education, Business, and Government](http://SmartInteractiveSolutions.com). 2012. Web. 17 Jan. 2012.