

# Second Floor Scoop

[LaGuardiaArtsProgramOffice.org](http://LaGuardiaArtsProgramOffice.org)

## MAKING THE GRADE



STUDENTS, TEACHERS, and PARENTS: Report Card Distribution

Teachers will distribute report cards in OP on Tuesday, December 8. Daedalus will then be updated on Wednesday, December 9 to reflect the grade update. Any student with questions should contact a guidance counselor.

## SPRING PROGRAMMING



STUDENTS: Spring Programming Begins Soon.

Annualization benefits students and educators in several respects. This system of yearlong classes ensures that the teachers who already know you well can continue to help you build on your strengths and address shortcomings. Annualization lowers the number of schedule changes and missed classes.

Most of you need not do anything to automatically proceed to the next courses according to academic sequencing; nonetheless, students should familiarize themselves with LaGuardia's Academic Sequencing Calendar, which is available at [LaGuardiaArtsProgramOffice.org](http://LaGuardiaArtsProgramOffice.org).

OP teachers will distribute new programs on December 15. Program Change Request Forms must be submitted in Room 261 no later than December 17. A Programming Calendar with a list of all of these dates can be found at [laguardiaartsprogramoffice.org](http://laguardiaartsprogramoffice.org).

## CELEBRATING THE HOLIDAYS



TEACHERS: Celebrate our staff and students at Our Holiday Potluck on December 22!

Please be aware that a special bell schedule will be in effect on the day of the faculty party. Bring cookies, casserole, or another favorite dish, and make merry!

## COMMAND OF LANGUAGE

<b>increment</b>	n.	something added or gained, especially one of a series of regular, small additions
<b>kindle</b>	v.	to start; ignite
<b>engaged</b>	adj.	employed, occupied, or busy
<b>diagnostic</b>	adj.	relating to identification by examination or analysis
<b>stellar</b>	adj.	outstanding

**Mnemonic Device:** You don't have to be an art major to learn through visual depiction. Create pictorial representations of vocabulary words. *The American Heritage Dictionary 2001 ed.*

## TEACHER'S CHOICE



TEACHERS: Please Be Aware of Teacher's Choice Allocations

Teacher's Choice allocations for this school year will be issued as either a direct deposit on **December 10** or a debit card distributed with the **December 15** payroll for new participants who aren't enrolled in direct deposit. Previous card holders will have their debit cards replenished on **December 15**. All eligible staff members actively employed as of November 1 will receive an allocation as long as the information in their EIS records is accurate. A second and final allocation issued in March will include all eligible staff members who were not included in the initial allocation, pending appropriate notification to the Special Projects Unit by February 1, 2010.

For additional information about the activation, use, and replacement of the debit cards and detailed information about the Teacher's Choice program, contact the Division of Financial Operations' special Project Unit at (718) 935-3304 or [specialprojects@schools.nyc.gov](mailto:specialprojects@schools.nyc.gov).

## EASY ACCESS TO INFORMATION

STUDENTS, TEACHERS, and PARENTS: Find forms, programming calendars, and academic sequencing calendars online!



The [LaGuardiaArtsProgramOffice.org](http://LaGuardiaArtsProgramOffice.org) Web site is updated regularly to bring you the most current and important information relating to programming, testing, attendance, and CFI Team projects. You will find the following on the site:

- an interface for applying for classes
- the Academic Sequencing Calendar
- an archive of Yellow Sheet articles
- the Programming Calendar
- information about AP classes
- agendas and minutes from CFI meetings
- much more!

## READY...AND...ACTION!



FEMALE STUDENTS: Apply for the Women's Educational Theater's Risk Takers Film Series!

Participants watch and discuss films, meet actors, writers, producers and directors. See Ms. Rosenstein now in Room 206D to apply.

## UPDATE ADDRESS AND PHONE NUMBER



PARENTS: Update Information.

Visit [arisnyc.org](http://arisnyc.org) to confirm your contact information.

### Retraction:

Please note that due to a typo in a past Yellow Sheet, the word "Vocal" did not appear on the Festival schedule. The corrected schedule was printed in brochures, on posters, and on our Web site.