Second Floor Scoop

LaProgram.org

STUDENTS

Programming

Online programming, which requires students to go to Daedalus to request classes for the following year, is done only once for the whole year. For the next school year, 2011-2012, online programming will start in March. Look for more information at the beginning of next month.

For the Spring Term, as we are following an annualized schedule, we would like students to continue to work with the same teacher for the entire school year; therefore, we need to minimize the number of schedule changes.

Acceptable reasons for a student to request a program change for the Spring Term follow:

REASON 1: There is a gap in the schedule that the student would like to fill (without changing anything else).
REASON 2: The student is scheduled for a class he or she previously passed.
REASON 3: The student is missing one of the academic subjects he or she needs to graduate.
REASON 4: The student is missing a studio class.
REASON 5: The student participates on a spring school team sport and does not have PT0 (Team Sports) on the schedule or the student needs to drop PT0 for the Spring Term.
REASON 6: The student needs lunch.

December 6-10: GC meetings with students regarding program changes requested by APs
December 15: Tentative schedule distributed to students via OP
December 15-20: GC meetings with students

STUDENTS (CONTINUED)

PSAT Results

PSAT results will arrive in the middle of December. The school will distribute scores and booklets to students during an OP. Look for information regarding the exact date shortly.

TEACHERS

Second Marking Period EGG Files

The second marking period will end on **Mon., Nov. 22**. Your EGG file was delivered to your DOE e-mail inbox.

Grades are due at **9am on Tue., Nov. 30**.

DO

☑ …give grades in increments of five unless you are giving a grade between 90 and 100 or an 88.

☑ …submit your grades on time! Otherwise, you may not be able to make corrections before report cards are printed.

☑ …select "Save Target As" after right-clicking on the attachment in your e-mail.

DON'T

🚫 … give any grade lower than a 40. The only exception to this rule is if you teach physical education, drama, or dance and are giving a 9 to a medically excused student.

🚫 … change the name of the original file in any way. The correct format is 2010_1_2_LASTNAME.

Submitting Interim Reports

Thank you for your prompt submission of Interim Progress Reports. Interim Reports were mailed home on **Wed., Nov. 17**.

TEACHERS: Cast Your Vote!

Regents Proctoring Preferences

Last year, we followed two proctoring models for Regents proctoring: one in January and a different one in June. We would like to get faculty input about the preferred system. We ask that every teacher complete the brief survey below and place this form in Ms. van Keulen's box in the General Office. A response from every teacher will ensure that the survey accurately represents the wishes of our faculty.

Regents Proctoring Model #1: One teacher proctors the first half of a Regents examination, and another proctors the second half of that same test in the same room. With the increasing number of Regents to be taken - especially in June - many teachers will soon proctor two halves of different Regents exams in different rooms with a significant break between the first and second sessions. The advantage of this first model is that no teacher will proctor for more than two consecutive hours.

Regents Proctoring Model #2: One teacher proctors an entire Regents examination. The teacher is given a half-hour break between the first and second halves and does not have to switch rooms. This second model could be advantageous in that one teacher is responsible for the whole exam, and there are fewer proctoring assignments.

(Please cut or rip here.)

Ballot - Regents Proctoring Preferences

Name: _____

_____ Regents Proctoring Model #1   _____ Regents Proctoring Model #2

Comments:

Please place this in Ms. van Keulen's mailbox by **Tue., Nov. 23**. Thank you for your input.