

Second Floor Scoop

LaProgram.org

STUDENTS



Regents Preparation

Get ready for Regents examinations! The Regents preparation schedule and offerings will be announced soon by academic departments.

Guidance counselors will inform students who need to make up a Regents examination and ensure that they are registered to take that test.

Students: Take advantage of this great Regents tutoring opportunity!



Bringing Absence Notes to Rm. 201

The Program Office is eager to correctly record your excused absences. Please remember to bring your signed absence note to **Room 201** after school.



Tutoring in the Library

Students can receive tutoring in the Library in English, social studies, mathematics, and science. You can get extra help during periods 4, 5, 6, 7, or 8. No appointment is necessary. Tutors can offer you the greatest assistance if you come with specific questions, assignments, or work.

TEACHERS



Save Our Scantrons (S.O.S.)

Your efforts to reuse Scantron forms in these difficult fiscal times is greatly appreciated.

Scantron forms are expensive. They cost about five cents apiece.

To save Scantron forms, try to use the following strategies:

- Please use Scantrons only when you give an extended examination that includes nearly fifty questions.
- Limiting the test to no more than fifty questions allows the teacher to use both sides of the Scantron.
- After reviewing the exam results with students, consider not returning the used Scantron to students. Instead, each student can enter responses to the questions on the next examination on the back of old Scantron.
- We encourage teachers to use Item Analysis forms immediately after marking Scantrons with the grading machine. Item Analysis will give you information about the percentage of students who answered each question correctly. This is a great way to use Scantrons to inform teaching decisions based on your students' test results.
- Any teacher who would like a brief instructional session on the use of the Item Analysis form can call x2261.

TEACHERS (continued)



Interim Reports

Interim Progress Report forms were made available on **Tue., Nov. 9**. They are due to department APs on **Mon., Nov. 15, at 9am**. We expect to receive them in the Program Office at **10am**. We plan to send them out on **Wed., Nov. 17**. Parents appreciate your efforts.

LaGuardia educators have found that Interim Progress Reports can send a strong message about student performance.



Grading Committee

If you have an interest in being on a committee that will review the grading school policy of LaGuardia Arts High School, please leave your name with Cathy Lubeck, Ms. Bruno's secretary, by **Mon., Nov. 15**. We are looking for teachers who are interested in helping us update the guidelines for grading. Meeting dates and times are still to be determined.



Join the CFI Team!

The CFI Team is looking for teachers to join us in advancing interdisciplinary approaches to the teaching of literacy in English, social studies, and art. The initiatives will include projects that will support the rollout of the Common Core State Standards. This is a per-session activity. If this interests you, please give your name to Cathy Lubeck by **Fri., Nov. 19**. Thank you.



Returning Absence Notes to Students

Thank you for signing and returning absence notes on the day students give them to you. Students need to know that we record their absences as excused, and your attention to this matter ensures that students' permissible absences will not appear as cuts. Thank you.

PARENTS



Interim Progress Reports

Interim Reports are being sent home. You may receive one of these progress updates on **Fri., Nov. 19**, or **Mon., Nov. 22**. Parents should not hesitate to contact a teacher with any questions or concerns.



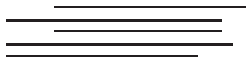
Second Marking Period

Your child will receive the second marking period report card in early December.



Student Attendance Issues

If you find that information on Daedalus regarding student attendance is incorrect (*i.e.*, your child was in a class but was marked absent), please have your child come to **Room 201** to proceed with the necessary paperwork to fix this error.



JANUARY 2011 REGENTS SCHEDULE

New York State Regents Schedule: January 2011

Tuesday, Jan. 11	Tuesday, Jan. 25	Wednesday, Jan. 26	Thursday, Jan. 27	Friday, Jan. 28
	9:15 a.m.	9:15 a.m.	9:15 a.m.	9:15 a.m.
Comprehensive English	Living Environment	Comprehensive French*	RE in U.S. History and Government	RE in Global History and Geography
	RCT in Global Studies*	Comprehensive Spanish	Geometry	RCT in Writing
		Physical Setting/Earth Science	RCT in Science*	
		RCT in U.S. History and Government*		
	1:15 p.m.	1:15 p.m.	1:15 p.m.	
	Algebra 2/ Trigonometry	Integrated Algebra	Physical Setting/Chemistry	
	RCT in Mathematics*		Physical Setting/Physics*	
			RCT in Reading	

*Available in Restricted Form only. Each copy of a restricted test is numbered and sealed in its own envelope and must be returned, whether used or unused, to the Department at the end of the examination period.

Please note that January 11 is a regular school day. Students who need to make up the Comprehensive English Regents Exam will be excused from classes and will be invited to take the exam in a secure location in the building. More information will be made available shortly.

LaGuardia does not offer all exams. Only students who were absent or failed an examination will be programmed to take that test during the January session. More information regarding examination times will be made available soon.