

PSAT

LaProgram.org

TESTING



Important PSAT Information

TEACHER TIME IS 8:00 – 2:50 for a 1st proctor or teacher involved in Freshman/Senior activities

TEACHER TIME IS 9:00 – 3:50 for a 2nd proctor

PSATs are being administered from 8:15 – 11:30 a.m. At the conclusion of the test, students will report to their third period class.

All other students are to report at 9 a.m. as follows:
9th graders:

9 – 11:30 Freshman HIV/AIDS Prevention Instruction: All 9th graders report to the Concert Hall
11:35 Report to third period class

12th graders:

9:00 – 11:30 Senior Class Trip to Central Park (Yearbook Photo)
11:35 Report to third period class

Special Bell Schedule:

3rd period..... 11:35 – 12:13
4th period..... 12:17 – 12:52
5th period..... 12:56 – 1:31
6th period..... 1:35 – 2:10
7th period..... 2:14 – 2:49

Information about teacher proctoring has been placed in faculty mailboxes.



PSAT Lateness Policy

10th and 11th graders should arrive to school for the PSAT no later than 8:00 am. If a student comes after the test has begun but before 9:15 am, he/she must go to the library and take the test there. Students who arrive after 9:15 will not be permitted to take the exam.

Acuity Examinations



The Acuity examinations in English and math will be given as follows:

English - (only ninth grade):
Thursday, October 13 during English class
Math - (only Algebra):
Friday, October 14 during math class

Call Me Sometime



As part of a federal grant, our school will be receiving an entirely new phone system. Currently the company responsible for our phone system is Siemens; the new company will be MITEL. The switchover from the old phone system to the new phone system will take place sometime during the week of October 17th. There will be plenty of training available that week as well as the week following.



PSAT Testing Locations

Tenth and eleventh grade students will report to the following locations for the PSAT exam:

PSAT Assignments - Juniors		PSAT Assignments - Sophomores	
Designation	Room	Designation	Room
A31	625	A41	643
A32	613	A42	559
A33	641	A43	529
A34	645	A44	501
A35	541	A45	507
A36	437	A46	629
A37	661	A47	623
A38	431	A48	441
A39	659	A49	611
D31	615	D41	631
D32	409	D42	413
I31	621	I41	609
I32	639	I42	607
I33	627	I43	601
I34	347	R41	511
R31	411	R42	361
R32	539	T41	359
R33	415	V41	357
T31	417	V42	737
V31	421	V43	741
V32	427	V44	859
V33	429		
V34	557	Extra Time	LIBRARY 630
V35	617	Late Kids	LIBRARY MAIN



Extended Time Students

A student qualifies for extended time on the PSAT Examination if the College Board has confirmed his or her eligibility. We mailed home a letter from LaGuardia Arts High School to students who are entitled to extra time on the PSAT. Any tenth or eleventh grader who believes that he or she should get extra time who has not received this letter should speak with Ms. van Keulen in **Room 261**.

Library - 1st Session 8:15 – 1:30



Test Administration

Please read the Test Administration Handbook, which can be found at LaProgram.org.

Each department chairperson has a hard copy of the manual for easy access. Every teacher must be familiar with the information provided in the Handbook and must sign off with his or her department chairperson.