

# Second Floor Scoop

LaProgram.org

## STUDENTS

### Regents Invitations



Invitations to Regents were distributed by guidance counselors and guidance counselor interns.

If you are registered for a Regents you have already passed or if you met other college readiness criteria, such as subject SAT, please bring proof to your guidance counselor ASAP.

Otherwise, not showing up to take your scheduled Regents exam will result in an ABS on your transcript. This mark will not be removed and may affect college admission.

### No Classes During January Regents



If a student neither received a letter telling him or her to take the Regents nor talked to a guidance counselor to register for a Regents, that student should not come to school between Tuesday, January 22, and Friday, January 25. Only students who are registered for a Regents exam will come to school on those days.

### My College QuickStart

Take advantage of their FREE access to My College QuickStart™ — powered by their PSAT/NMSQT® results.

#### For students who want SAT® practice

- Hundreds of free SAT practice questions
  - Personalized skills feedback
- (This is available in "My SAT Study Plan™.")

#### For students who want college guidance

- An in-depth personality test helps students find college majors and careers fit for them (This is available in "My Personality.")

#### For students who are interested in AP®

- AP Potential™ for 24 different AP courses\* as well as recommendations for AP courses related to their intended college major (This is available in "My AP Potential.")

### Important Reminder

This month, student access codes for My College QuickStart will be emailed to students who provided a valid email address. (They are also printed on the paper score report.) Please note that students will be able to view their PSAT/NMSQT results online once they receive this access code.



### No School on Monday, January 21

School will not be in session in observance of the holiday celebrating Dr. Martin Luther King, Jr.



### No School for Students on Monday, January 28

Students will not attend school on January 28. This will be a staff development day.

## TEACHERS



### Teacher Due Date for Midyear Finals

Teachers should give extended time final examinations to APs by 9:00 a.m. on Thursday, January 10.

## TEACHERS (CONTINUED)

### Visitor Policy Reminders

Please be aware that all visitors, including parents, are required to follow our visitor policies as well as all of our other school rules. Whether you agree with these policies or not, we ask that everyone cooperate with our School Safety Agents, who are members of the NYPD, as well as with any other staff members whose job it is to enforce these rules which were designed to help keep everyone in the building safe.

In addition, we would also like to take this opportunity to remind you of the following:

1. Staff should continue to fill out visitor access forms in advance when they are expecting someone to be admitted to the building. These forms are available in department offices.
2. Do not be afraid to approach someone you do not recognize and ask them to show you their visitor's pass. If they have a pass and it is prominently displayed, please help direct them to their destination. If they are wandering around or do not have a pass, please get their information and a description and contact the front desk immediately to have the individual escorted out of the building.
3. In general, try not to meet with someone if they you do not have a specific appointment setup to meet with you, and never meet with someone who does not have a visitor's pass. Sometimes visitors make an appointment with someone else and use that opportunity to meet with other individuals in the building. In that case, you should encourage the visitor to make a separate appointment to meet with you at a later date and time.
4. If someone drops in unexpectedly and it is not feasible for them to make an appointment to come back at a later date and time, and you wish to meet with this individual, then it is incumbent upon you to personally assume the responsibility to come to the front desk to escort that individual into as well as out of the building. Under no circumstances are such individuals to be allowed to visit other locations in the building unless they are personally escorted at all times.
5. For those who wish to visit our school to get a better sense of what we do, including family members, friends and alums, you are encouraged to invite them to attend of our many wonderful after school and weekend performances.

### Triple Check

As we have done in the past, we need to make sure that all systems in the school are operational. If any of the following are issues in your classroom or office, it is your professional responsibility to report that information to your supervisor ASAP and to follow up accordingly with your supervisor.

1. You cannot clearly hear all PA announcements in the room.
2. You cannot lock and secure one or both of the doors to the room.
3. The phone in your room can't make internal calls.

# Regents Tutoring Schedule

Please note that different departments provide tutoring on different days. Follow the schedule below:

Day	Mathematics Room: 527	Science Room: 513	English Room 657	Social Studies Room: 647
Wed., January 9	Yes	Yes	Yes	Yes
Thu., January 10	Yes	Yes	Yes	Yes
Thu., January 17	Yes	Yes	Yes	Yes
Fri., January 18	Yes	Yes	Yes	Yes

If you have any questions regarding information on this page, please call Ms. van Keulen, AP of Data and Technology, at (212) 496-0700 X 2261.

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## 2012-2013 Midyear Exam Schedules

Midyear exams will be administered during an 80-minute bell period. Students with extended time will take the finals in the library following a special schedule.

2012-2013 Midyear Exam Schedules					
Monday, January 14		Tuesday, January 15		Wednesday, January 16	
Period	Time	Period	Time	Period	Time
4	8:30-9:50	2	8:30-9:50	1	8:30-9:50
OP	9:55-10:05	OP	9:55-10:05	Break	9:50-10:05
5	10:10-11:30	8	10:10-11:30	3	10:10-11:30
Break	11:30-11:45	Break	11:30-11:45	Break	11:30-11:45
6	11:45-1:05	9	11:45-1:05	10	11:45-1:05
Break	1:05-1:20 Grab-n-go lunch available in Fifth Floor Cafeteria for students with period 8 lunch	Lunch: Optional 9&10 Grades: 5th Floor Cafeteria 11&12 Grades: 7th Floor Cafeteria	1:05-1:20	Lunch: Optional 9&10 Grades: 5th Floor Cafeteria 11&12 Grades: 7th Floor Cafeteria	1:05-1:20
7	1:20-2:40				

The make-up will be offered *after school* on Thursday, January 17.

**Extended Time: One-and-a-Half Time (In the Library) \*See Below.**

80 minutes X 1.5	Monday January 14	Tuesday January 15	Wednesday January 16
9:15	Report to Room 608 (Library)	Report to Room 608 (Library)	Report to Room 608 (Library)
9:30-11:30 Session 1	Science	Social Studies	English
11:35-12:35	Lunch	Lunch	Lunch
12:40-2:40 Session 2	Math	Exam (Foreign Language)	Exam (one studio)

**Extended Time: Double Time**

80 minutes X 2.0	Monday January 14	Tuesday January 15	Wednesday January 16
8:45	Report to Room 608 (Library)	Report to Room 608 (Library)	Report to Room 608 (Library)
9:00-11:40 Session 1	Science	Social Studies	English
11:45-12:45	Lunch	Lunch	Lunch
12:45-3:25 Session 2	Math	Exam (Foreign Language)	Exam (one studio)

\*If students need to modify a Testing Schedule in order to take some exams with the rest of the class, they should see Ms. Laura van Keulen in room 261 for all schedule changes.